

Privacy policy of website www.todis.pl

General provisions

1. This document defines the rules of use the website at www.todis.pl, further referred to as the Website.
2. The site has been prepared by Todis Consulting Spółka z ograniczoną odpowiedzialnością Sp. k. with headquarter in Warsaw, ul. Kaniowska 100, 01-529, entered into the Register of Entrepreneurs kept by the District Court in Warsaw, 12th Commercial Division, KRS 0000491763, share capital: PLN 75,000, NIP: 5262881116, REGON 140200638, hereinafter referred to as "Todis Consulting".
3. Within the meaning of this Privacy Policy User is any natural or legal person or an organizational unit without legal personality, but having full legal capacity.
4. According to this document, all names of entrepreneurs and product names on the Website are protected by law as trademarks or trademarks of companies and belong to Todis Consulting or its business partners. It is forbidden to use them without prior written consent of the entity authorized to dispose of the given trademark or registered trade name.
5. This Privacy Policy applies only to Todis Consulting. Todis Consulting reserves the right to make changes to this document at any time, without prior notice to anyone about the content.
6. By accepting this Privacy Policy, the User agrees that his use of the Website will be governed by the Todis Consulting Privacy Policy.

Disclaimer

1. All information posted on the Website is not an offer within the meaning of the Act of 23 April 1964 Civil Code (Journal of Laws of 1964, No. 16, item 93, as amended). Todis Consulting makes every effort to ensure that all information posted on the Website is correct and consistent with the facts, with the proviso that Todis Consulting takes no responsibility for correctness and / or compliance with the actual state of affairs of such information. Todis Consulting is also not responsible for any damages that may result from the use of the website, as well as for damages that may result from taking actions or omissions based on the information contained on the Website.
2. The site may contain links to other websites or other media such as radio, television, newspapers, outdoor advertising etc., therefore Todis Consulting is not responsible for the privacy policy that will apply to these media. Todis Consulting is also not liable for any damages that may arise in connection with the use of such websites or media.
3. Todis is entitled to remove from the Website all content that will be posted on it or through it made available in a manner contrary to law or this document, as well as content that violates the interests of Todis Consulting and the User.
4. Todis Consulting shall not be liable for any difficulties in using the Website or for any written or / and oral information obtained by the User while using the Website.

Principles of personal data protection

Todis Consulting is the administrator of personal data provided by users while using the Website. Todis Consulting makes special care that all personal data is processed in accordance with the purpose for which it was collected and used in accordance with the scope of granted consents and processing areas permitted by law.

The purpose of personal data processing

1. Every person providing personal data to Todis Consulting via the Website is informed about the specific purpose for which such data is processed and the legal basis for the processing.
2. Todis Consulting uses personal data only for the indicated purposes.
3. Your personal data processed on the basis of the granted consent will be processed until it is withdrawn or the purpose for which the data has been collected has ceased to exist. The consent granted may be withdrawn at any time without affecting the lawfulness of the processing which was carried out on the basis of the consent prior to its withdrawal.

Security and storage of information

1. Todis Consulting ensures the security of personal data through appropriate technical and organizational issues to prevent unlawful processing of data and their accidental loss, destruction and damage.
2. Todis Consulting makes special care so that personal information is:
 - a. legal, reliable and transparent,
 - b. collected for specific and legitimate purposes and not processed inconsistent with these purposes;
 - c. adequate, relevant and limited to necessary purposes for which they are processed;
 - d. correct and updated as necessary;
 - e. stored in a form that permits the identification of the data subject and no longer than is necessary for the purposes for which the data are processed;
 - f. processed in a manner that ensures adequate security of personal data;
 - g. ensuring the rights assurance of data subjects;
 - h. not transferred to countries outside the European Economic Area or international organizations without adequate protection.

Data acquisition

1. During collecting any personal data Todis Consulting saves information from where they were first obtained.
2. Personal data may be obtained by:

- a. online forms - information is collected through various forms available on the Website, used for contact purposes, to submit questions or download documents;
- b. contact without the Website – users can contact us via telephone and fax as well as e-mail addresses;
- c. when using the Website, information about users is collected through the “cookies”. Cookies - small text files transferred from the website and collected on the local storage are used to adapt the content and services to the individual needs and interests of the users of the website. They let the website "remember" who you are. The user may at any time switch off the option of accepting cookies in his browser. Details on the use of cookies are set out in the "[Cookies policy](#)".

User rights

1. Todis Consulting respects the rights of each person related to the processing of their personal data. In particular, every person whose data is processed has the following rights:
 - a. the right to obtain information about the processing of personal data,
 - b. the right of access to data, requests for rectification, additions and changes,
 - c. the right to delete data ("the right to be forgotten"),
 - d. the right to limit data processing,
 - e. the right to transfer data
 - f. the right to object to the processing of its data for justified Todis purposes and as a controller, including direct marketing of its products and services and profiling, as well as the right not to make a decision based solely on automated processing.
2. Todis Consulting stipulates that if the person cannot be identified unconditionally, for example due to the scope of data provided by him, we may refuse to take action at the request of the data subject by informing the person unless provides additional information. allowing it to be identified.
3. Todis Consulting informs that it has no obligation to delete data ("the right to be forgotten") in the case where processing is necessary for:
 - a. the rights and freedoms of expression and information,
 - b. the legal obligation to process under EU or Polish law, or performing a task carried out in the public interest,
 - c. archival purposes in the public interest, research or historical purposes and statistical purposes,
 - d. to set, pursue or defend claims.
4. If the User objects to further processing for marketing purposes, profiling or transfer of personal data to another data controller, the objection shall be taken into account. The data controller may, however, leave the data identifying a natural person only in order to avoid re-use of that person's data for the purposes covered by the objection.

5. The User may use the right to information and access to data, no more frequently than every six months. At the request of the data subject, the controller is obliged, within 30 days, to provide the necessary information.

The scope of sharing user data

Todis Consulting declares that it does not sell or lend collected personal data to other persons or institutions, without the permission or at the request of the user, or at the request of state authorities authorized by law to meet their needs proceedings or actions related to security or defense, for legal tasks assigned “pro publico bono”, when it is necessary to fulfill legally justified goals of Todis Consulting in particular to answer a Request for Proposal regarding software produced by a company located in the United States of America or in other countries including: Epicor Software Corporation and Deltek, Inc.

The right to complaint

Each person has the right to complaint to the Office for Personal Data Protection if found that its laws deriving from the law and this privacy policy are being violated.